



PROPERTY MANAGEMENT RESIDENT SELECTION CRITERIA

The following selection criteria have been established to ensure that all prospective applicants who apply for a property through Verandah Properties, LLC. will be treated equally.

****PLEASE NOTE: AN OWNER OF ANY PROPERTY MAY DECIDE TO ACCEPT A RESIDENT WHO DOES NOT PASS OUR COMPANY'S CRITERIA, ALL APPLICATIONS WILL BE SUBMITTED, AND AN INDIVIDUAL OWNER CAN DIRECT OUR COMPANY, IN WRITING, TO ACCEPT AN APPLICANT WHO WOULD NOT NECESSARILY BE APPROVED ON OUR CRITERIA ALONE.****

1. All Adult applicants 18 or older must submit a fully completed, dated and signed residency application along with a \$65 NON-REFUNDABLE application fee (per person 18 and over). **Applicant must submit a copy of proof of identity at lease signing.** Applicant may be required to be approved by a condo/homeowner's association and may have to pay an additional application fee or an additional security or damage deposit. NO VERBAL OFFERS WILL BE PRESENTED.
2. Verandah Properties, LLC. must be able to confirm employment verification and income on all applicants. If an applicant's employer charges for employment verification, applicant will be responsible for that payment. We reserve the right to require a co-signer. A minimum of one year's residential rental history is required. In the case of roommates, a prior minimum of one year's roommate history is required for all applicants **(this means that all roommates applying, must have lived together previously for at least one year to be considered. We must be able to verify this information!!)**. AN INCOMPLETE APPLICATION WILL NOT BE CONSIDERED.
3. Credit history and or Civil Court Records must not contain slow pays, judgments, eviction filing, collections, liens or bankruptcy within the past 5 years.
4. Self employed applicants will be required to produce upon request 2 years of tax returns or 1099s and non-employed individuals must provide verifiable proof of income. All sources of other income must be verifiable if needed to qualify for a rental unit. Unverifiable income will NOT be considered.
5. If you have been convicted of a felony within the past seven (7) years, this may be cause for rejection. Applicant ideally would not have a felony record that was adjudicated guilty or had adjudication withheld for the past seven (7) years, or any conviction of any length of time for any drug related, sexual related, murder related or arson related crime.
6. Previous rental history reports from landlords must reflect timely payment, sufficient notice of intent to vacate, no major violations or illegal activities, no unpaid NSF checks, and no damage to the unit at the time of lease termination.

- 7.** No pets (with the exception of medically necessary pets) of any kind are permitted without specific written permission of landlord in the lease document, an addendum to lease, a non-refundable pet fee acceptable to landlord and/or an additional pet deposit or additional security deposit. Fees and deposits are waived for medically necessary pets. **No uninsurable pets will be accepted; Breed Restrictions: Rottweiler, Pit Bull, American Bull Terrier, and any Mixes, Siberian husky, Chows, German Shepherds, St. Bernard, Great Dane, Doberman Pinchers, Alaskan Malamute, Akita, and any other Aggressive Breeds; Applicant will have to provide a picture of their pet along with their application. If pets are approved for the property, your monthly rent due will be increased by \$20 for your first pet; and \$10 per each additional pet. There will be a \$75 non-refundable pet fee along with a \$100 pet deposit due with move in funds.**
- 8.** We will require a good faith deposit (which will be used as the First Month's Rent) along with a \$225 administrative fee, after the application has been approved. In the event the application is approved and applicant fails to enter into a lease, the applicant shall forfeit these funds. Please note that HOA application fees may apply and approved applicants may be subject to HOA application approval.
- 9.** Applicants will be required to pay an agreed upon Security/Pet Deposit at the time of move-in. **THESE FUNDS MUST BE IN THE FORM OF CERTIFIED FUNDS.** There will be a \$50.00 security deposit processing fee if a claim has to be made at the end of tenancy. We reserve the right to require a higher security deposit and or additional prepaid rent.
- 10.** The number of occupants must be in compliance with HUD standards/guidelines for the applied for unit.
- 11.** Our company policy is to report all non-compliances with the terms of your rental agreement or failure to pay rent, or any amounts owed to the **credit bureau. ALL PROPERTIES ARE "NON SMOKING"!!**